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August 16, 2013

The Honorable Paul Thissen  
Speaker of the House  
100 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155-1298

Dear Speaker Thissen,

Thank you for your letter dated August 2, 2013 requesting information regarding advisory groups at the Department of Commerce. Pursuant to your request, please find the attached spreadsheet of Commerce Department boards and task forces.

Please let me know if you or any other members of the Legislative Commission on Planning and Fiscal Policy (LCPFP) would like any additional information.

Sincerely,

A handwritten signature in black ink that reads 'Mike Rothman'. The signature is written in a cursive, flowing style.

Mike Rothman  
*Commissioner*

## Department of Commerce Boards and Task Forces

Name	Mission	Statute	Expiration	Membership	Compensation	Budget	3 Most Recent Meetings	Upcoming Meeting	Report Required	Website
Automobile Theft Prevention Advisory Board	An Automobile Theft Prevention Advisory Board is established to advise the commissioner on the distribution of grants under this section.	65B.84, subd. 4	This advisory board is active.	Cheryl Spain Jennifer Beck-Brown Maggie Samec Nancy Jacobson (Chair) Richard Gardell Todd Turpitt 2 vacancies	\$55 per diem plus expenses	None	March 2013 and two in 2012	None Scheduled. Advisory board traditionally meets to score Auto Theft Prevention grant applications when grant funds are available	Yes	No
Emergency Energy Assistance Advisory Council	The commissioner must appoint an advisory council to advise the commissioner on implementation of this section.	216C.265, subd.4	6/30/2009	1/3 of the advisory council must be from households that are eligible for emergency energy assistance under the federal Low-Income Home Energy Assistance Program. The remaining 2/3 must be composed of persons representing energy providers, customers, local energy assistance providers, existing fuel fund delivery agencies, and community action agencies.	Per 15.059, \$55 per diem plus expenses	None	Last met in 2003	None Scheduled	No	No
Energy Advisory Task Force	The commissioner shall appoint an advisory task force to help evaluate the information collected and formulate recommendations to the legislature.	216C.02, subd. 1	At the discretion of the Commissioner of Commerce	The commissioner shall appoint an advisory task force to help evaluate the information collected and formulate recommendations to the legislature. The task force must include low-income energy users.	None. Per 15.059, task forces are excluded from receiving reimbursement	None	Unknown	None Scheduled	Yes	No

Energy Research and Education Advisory Committee	The state's public research and higher education institutions should work with one another and with similar institutions in the region to establish Minnesota and the Upper Midwest as a center of research, education, outreach, and technology transfer for the production of renewable energy and products.	216B.815	None	The partnership must include an advisory committee comprised of government, industry, academic, and nonprofit representatives to help focus its research and education efforts on the most critical issues	216B.815 does not reference 15.059 or any compensation-specific language	None	Unknown	None Scheduled	No	No
Real Estate Appraiser Advisory Board	The Real Estate Appraiser Advisory Board makes recommendations to the commissioner on the experience, examination, and education requirements for real estate appraisers, and on the periodic review of the standards for the development and communication of real estate appraisals.	82B.05	None	Bradley Elvestad Michael Bilski Elliott Loutsch Timothy O'Brien Leigh Lenzmeier Susanne Barkalow Janene Hebert Wendy Walker	\$35 per diem plus expenses	None	Last met in 2009	None Scheduled	No	<a href="http://mn.gov/commerce/topics/real-estate/boards-commissions/appraiser-advisory-board.jsp">http://mn.gov/commerce/topics/real-estate/boards-commissions/appraiser-advisory-board.jsp</a>
Renewable Hydrogen Initiative Advisory Committee	The commissioner of commerce shall operate a competitive grant program for projects to assist the state in attaining its renewable hydrogen energy goals.	216B.813, subd. 2	6/30/2009	Made up of industry, university, government, and nongovernment organizations	216B.813 subd. 2 does not reference 15.059 or any compensation-specific language	None	Unknown	None Scheduled	Yes	No

Uniform Conveyancing Forms Advisory Task Force	The commissioner of commerce may appoint an advisory task force on uniform conveyancing forms to recommend to the commissioner of commerce amendments to existing forms or the adoption of new forms. The commissioner of commerce may adopt amended or new forms consistent with the laws of this state by order.	507.09	According to the Secretary of State's office, June 30, 2015	Cathy Racek Dale Moe Gail Miller. Greg Booth Karen Bjorkman Robert Striker (Chair) Nancy Hupp Joel Holstad Ronald Gandrud Ryan Boe Derric Saville Naomi Moore Michelle Ashe 6 open positions	None. Per 15.059, task forces are excluded from receiving reimbursement	None	4/11/2013; 5/9/2013; 6/13/2013	9/12/2013	No	<a href="http://mn.gov/commerce/topics/real-estate/boards-commissions/ucb-advisory-task-force.jsp">http://mn.gov/commerce/topics/real-estate/boards-commissions/ucb-advisory-task-force.jsp</a>
Workers' Compensation Self-Insurers Advisory Committee	At the request of the commissioner, the committee shall meet and advise the commissioner with respect to whether or not an applicant to become a private self-insurer in the state of Minnesota has met the statutory requirements to self-insure.	79A.02	None	David J. Hennes, Chair James W. Doyle, Vice Chair Janel French Brian Rotty Bill Dacus Dale Haug	79A.02 does not reference 15.059 or any compensation-specific language.	None	1/31/2013; 4/25/2013; 6/27/2013	9/27/2013	No	<a href="http://www.mnsisf.org/mnsisf-board.html">http://www.mnsisf.org/mnsisf-board.html</a>