



August 14, 2013

Representative Paul Thissen  
Speaker of the House  
1000 Rev Dr Martin Luther King Jr Blvd  
St Paul, MN 55155-1298

Dear Speaker Thissen,

Thank you for your letter dated August 2, 2013 requesting information about the various executive branch advisory groups associated with the Minnesota Department of Education. Please find enclosed a document with the requested information.

In addition, you asked me to verify the list of groups House Research gathered. The newly created Minnesota Youth Council Committee is established through the Minnesota Alliance with Youth and serves mainly to provide advice to the legislature and governor, not the Commissioner of Education. The Minnesota Department of Education is not involved in the administration of this committee. Therefore, I have not included information about the Minnesota Youth Council Committee in the enclosed document.

The Library for the Blind and Physically Handicapped Advisory Committee's official advisory committee name is "Advisory Committee for the Minnesota Braille and Talking Book Library." The name changed in 2007 and is reflected in §134.31. I have updated the committee title in the enclosed document.

Also, I would suggest adding the Minnesota Academic Excellence Foundation (MAEF) to the list of advisory councils. The statutory reference for MAEF is Minnesota Statutes §124D.94. While there is no statutory end date for MAEF, the foundation has continued to function without an appropriation since 2002. I have included information about MAEF in the enclosed document.

As always, if you have questions or require further information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Brenda Cassellius".

Dr. Brenda Cassellius  
Commissioner

**Minnesota Department of Education Advisory Councils**

**Assessment Advisory Committee**

Mission of the Group	The Assessment Advisory Committee reviews policies and practices of statewide assessments as required by Minnesota Statutes, section 120B.365. The committee submits its recommendations to the commissioner and to legislative committees with oversight of policy and budget issues affecting kindergarten through grade 12 education. The commissioner considers the committee's recommendations before finalizing any statewide assessment.
Membership and Compensation	Members: Mary Klamm, Aldo Sicoli, Barbara Hunter, Amy Jones, Sandra Johnson, Paul Carney, Barb Ziemke, Mo Amundson, Christopher Moore  Compensation: No compensation is provided to committee members. Members are able to join the meeting in person or via conference call.
Budget	N/A
Recent and Future Meeting Dates	Most recent three meeting dates - May 15, 2013; February 20, 2013; November 14, 2012  Meeting dates for 2013-2014 school year have not been finalized
Reports or Recommendations	No reports required. Most recent meeting minutes attached.
Website link	<a href="http://www.education.state.mn.us/MDE/Welcome/AdvBCT/AssessAdv/">http://www.education.state.mn.us/MDE/Welcome/AdvBCT/AssessAdv/</a>

**Early Childhood Education and Care Advisory Council**

Mission of the Group	<b>Vision Statement:</b> Every child deserves the opportunity to thrive. It is essential – for the child and the long-term prosperity of Minnesota – that young children are supported by their families and communities in achieving their maximum potential. In Minnesota, too many children start school unhealthy and not academically and socially ready to learn; too many start behind and don't catch up. The opportunity gap in Minnesota is growing. Fortunately, research shows that investing in high-quality early childhood programs and services can close the gap and yield an extraordinary return.
Membership and Compensation	See attached
Budget	In FY13, the Council was funded under the federal Early Childhood Comprehensive Systems Grant through Minnesota Department of Health for \$7, 500 to cover Council members travel and meeting costs, including per diems for parent members. Currently, Department of Human Services is contributing \$5,000 under the

	federal Child Care Development Grant for a meeting facilitator and towards Council members travel. For FY 13 MDE provided .5 FTE staffing to the Council. For FY 14, staffing is reduced to .25 FTE.
Recent and Future Meeting Dates	December 17, 2013 October 22, 2013 August 20, 2013 June 19, 2013 April 16, 2013 February 12, 2013
Reports or Recommendations	See attached
Website link	<a href="http://education.state.mn.us/MDE/Welcome/AdvBCT/EarlyLearnCoun">http://education.state.mn.us/MDE/Welcome/AdvBCT/EarlyLearnCoun</a>

### **Interagency Intervention Service Systems Committee**

Mission of the Group	The State Interagency Committee exists so that multiple agencies/programs work together to improve services and outcomes for families and their children and youth with disabilities and mental health concerns.
Membership and Compensation	<p>Sherri Mortenson-Brown, Department of Commerce</p> <p>Alyssa Klein, Department of Employment and Economic Development (DEED)</p> <p>Mary Kolles, DEED</p> <p>Alex Bartolic, Department of Human Services (DHS)</p> <p>Glenace Edwall, DHS</p> <p>MaryAlice Mowry, DHS</p> <p>Deb Anderson, Department of Corrections (DOC)</p> <p>Carrie Smith, DOC</p> <p>Barbara Troolin, Minnesota Department of Education (MDE)</p> <p>Robyn Widley, MDE</p> <p>Jayne Spain, MDE</p> <p>Sue Benolken, MDE</p> <p>Ruth Ellen Luehr, MDE</p> <p>Barb Dalbec, Minnesota Department of Health (MDH)</p> <p>Barbara Lundeen, MDH</p>

	<p>Jill Stewart, School Nurses of Minnesota (SNOM)</p> <p>Sandy Gundlach, Minnesota School Board Association (MSBA)</p> <p>Renae Ouillette, Minnesota Association of Special Education (MASE)</p> <p>Nancy Schaefer, Minnesota Association of County Social Services Administrators (MACSSA)</p> <p>Carolyn Strnad, Special Education Advisory Panel (SEAP)</p> <p>Michelle Willert, Interagency Coordinating Council (ICC)</p> <p>Invited Guests:</p> <p>Linda Bonney, MN Disability Law Center</p> <p>Kim Kang, Council on Disability</p> <p>Roxanne Botz, County Social Services</p> <p>Travel expenses are provided upon request for non-state agency members.</p>
Budget	<p>For 2012-13 the encumbered amount was \$10,000 and expenditures were \$2328.04.</p> <p>For 2013-14 the encumbered amount is \$3000.00. Budget is funded by federal IDEA Part B Administrative dollars.</p>
Recent and Future Meeting Dates	<p>The last three meeting dates were: June 12, 2013, April 10, 2013 and February 21, 2013.</p> <p>The next planned meeting dates are: September 11, 2013, November 13, 2013 and January 8, 2014</p>
Reports or Recommendations	<p>INTERAGENCY COORDINATION OF MENTAL HEALTH &amp; TRANSITION SERVICES IN MINNESOTA PUBLIC SCHOOLS: A Snapshot. June 2012</p>
Website link	<p><a href="http://education.state.mn.us/MDE/Welcome/AdvBCT/SIC/">http://education.state.mn.us/MDE/Welcome/AdvBCT/SIC/</a></p>

### Advisory Committee for the Minnesota Braille and Talking Book Library

Mission of the Group	<p>The Advisory Committee for the Minnesota Braille and Talking Book Library shall advise the MBTBL on long range plans and library services. Quality library service requires consumer support and cooperation among all type of organizations. To fulfill its responsibilities the Advisory Committee shall consider the needs of all MBTBL consumers and shall assist in communicating the goals, plans, and policies to government officials and library consumers.</p>
Membership and Compensation	<p>Maureen Pranghofer  ████████████████████  ████████████████████  ████████████████████  Original Appointment: 1/2/2009  Current Term Ends: 1/2/2015</p> <p>Rebecca Kragnes  ████████████████  ████████████████  ████████████████  Original Appointment: 1/2/2009 (filled out Jane Toleno's term)  Current Term Ends: 1/2/2015</p> <p>Adrienne Haugen  ██████████  ██████████████  ██████████  ██████████████  Original Appointment: 1/2/2007  Current Term Ends: 1/2/2015</p> <p>Bryce Samuelson  ██████████████  ██████████████  ██████████████  Original Appointment: 1/2/2012  Current Term Ends: 1/2/2016</p> <p>Dale E. Heltzer  ██████████  ██████████████  ██████████████  Original Appointment: January 2, 2013  Current Term Ends: 1/2/2016</p> <p>Compensation of committee members shall be as provided in section 15.059 of the Minnesota Statutes. Members are paid \$55.00 per diem plus travel expenses.</p>
Budget	\$1,700

Recent and Future Meeting Dates	Recent meeting dates: November 26, 2012, April 15, 2013, August 5, 2013  Next scheduled meetings: September 16, 2013 and November 18, 2013
Reports or Recommendations	N/A
Website link	<a href="http://education.state.mn.us/MDE/Welcome/AdvBCT/MNTalkBookLibAdvComm">http://education.state.mn.us/MDE/Welcome/AdvBCT/MNTalkBookLibAdvComm</a>

### **Minnesota Resource Center Advisory Committee: Blind/Visually Impaired**

Mission of the Group	<p>The statute assigns two tasks to the advisory committee. The advisory committee is to develop recommendations regarding the resource center, and to report as requested by the commissioner.</p> <p>To fulfill this task, the MDE Special Education Policy Division may ask the advisory committee for counsel regarding needs and priorities in improving learning results for students who blind or visually impaired, as well as the resource center operation.</p>
Membership and Compensation	<p>Kristin Oien, Minnesota Department of Education</p> <p>Amy Reinhardt: Parent Representative</p> <p>Barb Lhotka: Higher Education Representative, Salus University</p> <p>Carol Wagner: SPPS Vision Program Lead Teacher</p> <p>Chad Bowe: Vocational Rehabilitation Counselor, State Services for the Blind</p> <p>Charlene Guggisberg: Youth Coordinator, BLIND Inc.</p> <p>Hannah Harriman: Student Representative, Stillwater Area High School</p> <p>Janet Dickelman: Past President, American Council of the Blind of Minnesota</p> <p>John Davis: Director, Minnesota State Academy for the Blind</p> <p>Mary Ann Honeycutt: Teacher of the Blind and Visually Impaired, Owatonna</p> <p>Nancy Kracl: Blind / Visually Impaired Program Facilitator, District 287</p> <p>Pauline Bangma: Director of Special Education, Rum River SPED Cooperative</p>

	<p>Sally Hazelhoff: Teacher of the Blind and Visually Impaired, Fergus Falls</p> <p>Members of the advisory council do not receive a stipend for participation, but are reimbursed for expenses, including mileage, accommodations, and district reimbursement for substitute teachers.</p>
Budget	The committee has a small budget which is part MDE's federal discretionary special education funds. Budgets are about \$4,500 per council per year, which pays for substitute teachers and mileage.
Recent and Future Meeting Dates	<p>Meeting dates FY 2013</p> <p>August 31, 2012</p> <p>September 28, 2012</p> <p>November 30, 2012</p> <p>March 15, 2013 (cancelled due to weather / snow storm)</p> <p>Meeting Dates FY 2014</p> <p>October 4, 2013</p> <p>November 22, 2013</p> <p>March 14, 2014</p> <p>April 4, 2014</p>
Reports or Recommendations	The advisory committees shall develop recommendations regarding the resource centers and submit an annual report to the commissioner on the form and in the manner prescribed by the commissioner.
Website link	<a href="http://education.state.mn.us/MDE/Welcome/AdvBCT/VisualImpAdv">http://education.state.mn.us/MDE/Welcome/AdvBCT/VisualImpAdv</a>

### **Minnesota Resource Center Advisory Committee: Deaf/Hard of Hearing**

Mission of the Group	<p>The statute assigns two tasks to the advisory committee.</p> <p>The advisory committee is to develop recommendations regarding the resource center, and to report as requested by the commissioner.</p> <p>To fulfill this task, the MDE Special Education Policy Division may ask the advisory committee for counsel regarding needs and priorities in improving learning results for students who are deaf or hard of hearing (D/HH), as well as the resource center operation.</p>
Membership and Compensation	<p>The Superintendent of Minnesota State Academy (or their representative) is a standing member.</p> <p>Mary Cashman-Bakken, Minnesota Department of Education</p> <p>Cindy Bruning, Parent</p> <p>Lisa Dembouski, Coordinator</p> <p>Jay Fehrman, Supervisor</p> <p>Michele Isham, Teacher</p> <p>Diane Joseph, Teacher</p> <p>Elise Knopf, State Agency</p> <p>Kristin Larson, Teacher</p> <p>Brad Harper, MSAD Superintendent</p> <p>Anna Paulson, Higher Education</p>

	<p>Sherri Rademacher, Parent-Higher Education  Marcia Schutt, State Agency  Dyan Sherwood, Supervisor  Ann Vaubel, Teacher</p> <p>Members of the advisory council do not receive a stipend for participation, but are reimbursed for expenses, including mileage, accommodations, and district reimbursement for substitute teachers.</p>
Budget	<p>The committee has a small budget which is part MDE's federal discretionary special education funds. Budgets are about \$4,500 per council per year, which pays for substitute teachers and mileage.</p>
Recent and Future Meeting Dates	<p>Meeting dates for FY 2013 included (there were a total of 5 meetings in FY 13):  February 25, 2013  May 6, 2013  June 13, 2013</p> <p>Meeting dates for FY 2014:  September 30, 2013  December 2, 2013  February 24, 2014  May 5, 2014  June 2, 2014</p> <p>All meetings held from 9:00 a.m. – 2:00 p.m. at MDE.</p>
Reports or Recommendations	<p>(b) The advisory committee for the Resource Center for the Deaf and Hard of Hearing shall meet periodically at least four times per year and submit an annual report to the commissioner, the education policy and finance committees of the legislature, and the Commission of Deaf, DeafBlind, and Hard of Hearing Minnesotans. The report must, at least:</p> <p>(1) identify and report the aggregate, data-based education outcomes for children with the primary disability classification of deaf and hard of hearing, consistent with the commissioner's child count reporting practices, the commissioner's state and local outcome data reporting system by district and region, and the school performance report cards under section 120B.36, subdivision 1; and</p> <p>(2) describe the implementation of a data-based plan for improving the education outcomes of deaf and hard of hearing children that is premised on evidence-based best practices, and provide a cost estimate for ongoing implementation of the plan.</p> <p>This report is available online at <a href="http://education.state.mn.us/MDE/Welcome/Legis/LegisRep/">http://education.state.mn.us/MDE/Welcome/Legis/LegisRep/</a>. The 2012 report (with outcome data from 2011) is currently posted. The 2013 report is currently being prepared for posting to the MDE website.</p>
Website link	<p><a href="http://education.state.mn.us/MDE/Welcome/AdvBCT/HardHearAdvCoun">http://education.state.mn.us/MDE/Welcome/AdvBCT/HardHearAdvCoun</a></p>



### Nonpublic Education Council

Mission of the Group	By law, "the council shall advise the commissioner on issues affecting nonpublic education and nonpublic schools. The council may recognize educational accrediting agencies, for the sole purpose of sections 120A.22, 120A.24, and 120A.26." (123B.445).
Membership and Compensation	See attached. Mileage reimbursed only.
Budget	N/A
Recent and Future Meeting Dates	Friday, September 27, 2013, 9 a.m. to 12 noon, Conference Center B, Room 18.  Friday, January 10, 2014, 9 a.m. to 12 noon, Conference Center B, Room 17.  Friday, February 21, 2014. Nonpublic Education Information Day; time and location to be determined.  Friday, March 7, 2014, 9 a.m. to 12 noon, Conference Center A, Room 13.  Friday, May 16, 2014, 9 a.m. to 12 noon, Conference Center A, Room 13.
Reports or Recommendations	N/A
Website link	<a href="http://education.state.mn.us/MDE/Welcome/AdvBCT/NonPubEdCoun/">http://education.state.mn.us/MDE/Welcome/AdvBCT/NonPubEdCoun/</a>

### Online and Digital Learning Advisory Council

Mission of the Group	The advisory council shall bring to the attention of the commissioner and the legislature any matters related to online and digital learning and. The advisory council shall provide input to the department and the legislature in online learning matters related, but not restricted, to: (1) quality assurance; (2) teacher qualifications; (3) program approval; (4) special education; (5) attendance; (6) program design and requirements; and (7) fair and equal access to programs.
Membership and Compensation	Membership is being reconstituted to meet the requirements of 2013 Session Law Chapter 116, Article 3, Section 22. Open appointments applications are under review.
Budget	N/A

Recent and Future Meeting Dates	<p>July 10, 2013 March 19, 2013 December 12, 2013</p> <p>No future dates announced. New membership will choose future dates</p>
Reports or Recommendations	(e) The advisory council shall make policy recommendations to the commissioner and committees of the legislature having jurisdiction over kindergarten through grade 12 education annually by December 15 of each year, including implementation plans based on recommendations from previous councils and task forces related to online and digital learning.
Website link	New council has no website yet. Old council website: <a href="https://sites.google.com/site/mnolac/Home">https://sites.google.com/site/mnolac/Home</a>

### **P-20 Education Partnership**

Mission of the Group	The Minnesota P-20 Education Partnership is a voluntary organization made up of the statewide education groups in Minnesota, plus others from government, business, and other private sectors. The Minnesota P-20 Education Partnership works collaboratively to maximize achievements of all students, from preschool through elementary, secondary, and postsecondary education, while promoting the efficient use of financial and human resources. It provides a forum where critical policy issues can be collectively identified and addressed, and where data-driven decision-making structures can be developed and implemented statewide.
Membership and Compensation	See <a href="http://www.mnp20.org/membership.html">http://www.mnp20.org/membership.html</a>
Budget	N/A
Recent and Future Meeting Dates	<p>September 27, 2012 December 6, 2012 May 14, 2013 No future dates posted</p>
Reports or Recommendations	<a href="#">2013 Report to the Legislature</a>
Website link	<a href="http://www.mnp20.org/">http://www.mnp20.org/</a>

### **Minnesota Academic Excellence Foundation**

Mission of the Group	The purpose of the foundation shall be to promote academic excellence in Minnesota public and nonpublic schools and communities through public-private partnerships.
Membership and Compensation	See <a href="http://www.maefboard.com/meet%20the%20board.html">www.maefboard.com/meet%20the%20board.html</a>
Budget	N/A. Received state aid appropriation from 1997 to 2002.

Recent and Future Meeting Dates	<p>Wednesday, January 23, 2013</p> <p>Wednesday, March 20, 2013</p> <p>Wednesday, June 5, 2013</p> <p>Wednesday, July 24, 2013</p> <p>Tuesday, September 17, 2013</p> <p>Wednesday, November 13, 2013</p>
Reports or Recommendations	<p>Subd. 9.<b>Report.</b></p> <p>The board of directors of the foundation shall submit an annual report to the commissioner of education on the progress of its activities. The annual report shall contain a financial report for the preceding year, including all receipts and expenditures of the foundation.</p>
Website link	<a href="http://www.maefboard.com/">http://www.maefboard.com/</a>

# Early Learning Council Annual Report

**2012-2013**

**The Early Learning Council** (ELC) makes recommendations to the Governor, Children's Cabinet and Legislature, including proposed legislation on how to effectively create a high-quality early childhood system in Minnesota to ensure all children arrive at kindergarten school-ready.

**We believe** every child deserves the opportunity to thrive. It is essential – for the child and the long-term prosperity of Minnesota – that young children are supported by their families and communities in achieving their maximum potential. In Minnesota, too many children start school unhealthy and not academically and socially ready to learn; too many start behind and don't catch up. The opportunity gap in Minnesota is growing. Fortunately, research shows that investing in high-quality early childhood programs and services can close the gap and yield an extraordinary return.

**We are making progress** on behalf of Minnesota's youngest citizens. We have made great strides by creating a strategic plan to guide our work. We've supported the successful grant application that brought nearly \$45 million in federal funds to Minnesota through the Race to the Top-Early Learning Challenge. This infusion of funds allows Minnesota to continue to build an infrastructure needed for a strong early childhood system.

**We have been successful in** recommending to Governor Dayton and the Children's Cabinet that substantial flexible funds be included in the Governor's budget for Fiscal Year 2013-2014. The governor's Budget for a Better Minnesota: Education responded by including \$44 million for early childhood education scholarships. These funds will help 10,000 more children from low income families access early care and education programming that they otherwise wouldn't be able to afford.

***The State of Early Learning in Minnesota***, our brief distributed in March of 2013, provides answers to questions about where we are and how we are doing in meeting the needs of young children. The brief focuses on child care and early learning programs that support healthy development and provide experiences that best prepare children for school. It has been used by advocates and stakeholders in conversation with policy, business and thought leaders about the importance of birth to grade 3. It articulates the successes of the Parent Aware pilot, the Race to the Top application and the creation of Office of Early Learning. It sets a foundation for future initiatives.

**We approved recommendations** for a Common PreK-3rd Grade Framework. This series of research based recommendations describe the conditions critical to aligning early educational experiences from PreK to 3rd grade (0 – 8). They describe key elements in moving the preK-3 agenda forward.

**We are working to build allies** throughout Minnesota to ensure the needs of rural communities and special populations are met. Stakeholders have been surveyed to determine gaps and opportunities for advocating for children and children's issues.

**The council is committed to listening** to what people in all parts of the state have to say about early childhood successes and challenges faced. Council members visited the White Earth Reservation to meet as well as attend the 12th Annual Brain Development Conference. They toured the Mahnomen Child Care Learning Center where both Ojibwe and English are spoken, saw the White Earth Tribal and Community College where early childhood classes are taught, and heard from service providers in the area.

The council also listened to program and service providers and toured programs in Willmar, the Northside Achievement Zone, the St Paul Promise Neighborhood, Grand Rapids and Columbia Heights.

**In addition, the Council has heard from experts on:**

- Immigrant and refugee communities
- Homeless children
- Outreach to isolated families

**In the next several months the council will** turn its attention to:

- Needs of Infants and Toddlers
- Developing questions to help identify the impact on rural and special populations of potential recommendations made by the council committees, state departments, and allies
- Recommending dashboard indicators to be used to communicate how Minnesota is doing in meeting the needs of young children
- Holding listening sessions in two additional communities

For further information contact: [Debbie.hewitt@state.mn.us](mailto:Debbie.hewitt@state.mn.us)

## Early Learning Council Members

Ayres, Jeanne	MDH, St Paul	<a href="mailto:Jeanne.ayres@state.mn.us">Jeanne.ayres@state.mn.us</a>
Carter, Melvin	MDE, St Paul	<a href="mailto:melvin.carter@state.mn.us">melvin.carter@state.mn.us</a>
Campoverde, Victoria	Columbia Heights	<a href="mailto:Campovev@colheights.k12.mn.us">Campovev@colheights.k12.mn.us</a>
Carlson, Sara	Hutchinson	<a href="mailto:sarac@swifoundation.org">sarac@swifoundation.org</a>
Cournoyer, David	St Paul	<a href="mailto:Dcournoyer33@gmail.com">Dcournoyer33@gmail.com</a>
Cross, Jacqueline	Coon Rapids	<a href="mailto:jcross@accap.org">jcross@accap.org</a>
Dickhausen, Jeanne	MDE, St Paul	<a href="mailto:Jeanne.Dickhausen@state.mn.us">Jeanne.Dickhausen@state.mn.us</a>
Erlandson, Maria	Foley	<a href="mailto:merlandson@foley.k12.mn.us">merlandson@foley.k12.mn.us</a>
Fabre, Barbara	White Earth	<a href="mailto:barbf@whiteearth.com">barbf@whiteearth.com</a>
Haulcy, Dianne	Minneapolis	<a href="mailto:dhaulcy@thefamilypartnership.org">dhaulcy@thefamilypartnership.org</a>
Henning, Donna	Redwood Falls	<a href="mailto:dhenning@q.com">dhenning@q.com</a>
Hoeft, Susan	Grand Rapids	<a href="mailto:shoeft@isd316.org">shoeft@isd316.org</a>
Mayotte, Denise	Minneapolis	<a href="mailto:dmayotte@sheltering-arms.org">dmayotte@sheltering-arms.org</a>
McConnell, Scott	Minneapolis	<a href="mailto:smcconne@umn.edu">smcconne@umn.edu</a>
Miller, Carol	Minneapolis	<a href="mailto:carol.miller@co.hennepin.mn.us">carol.miller@co.hennepin.mn.us</a>
Mohamed, Mariam	Shoreview	<a href="mailto:saaxaan@gmail.com">saaxaan@gmail.com</a>
Myhra, Rep. Pam	Burnsville	<a href="mailto:rep.pam.myhra@house.mn">rep.pam.myhra@house.mn</a>
Nienow, Sen. Sean	Cambridge	<a href="mailto:sen.sean.nienow@senate.mn">sen.sean.nienow@senate.mn</a>
Nordahl, Patty	Grand Marais	<a href="mailto:pattyn@boreal.org">pattyn@boreal.org</a>
Rieke, Molly	Eyota	<a href="mailto:riekemj@aol.com">riekemj@aol.com</a>
Rolnick, Arthur	Minneapolis	<a href="mailto:arolnick@umn.edu">arolnick@umn.edu</a>
Selcer, Rep. Yvonne	Minnetonka	<a href="mailto:rep.yvonne.selcer@house.mn">rep.yvonne.selcer@house.mn</a>
Senn, Fred	Edina	<a href="mailto:fred.senn@fallon.com">fred.senn@fallon.com</a>

February 2013

Smallwood, Carolyn	Minneapolis	<a href="mailto:csmallwood@mplswaytogrow.org">csmallwood@mplswaytogrow.org</a>
Sullivan Sutton, Erin	DHS, St Paul	<a href="mailto:erin.sullivan-sutton@state.mn.us">erin.sullivan-sutton@state.mn.us</a>
Timm, Jill	Forest Lake	<a href="mailto:jill.timm@co.washington.mn.us">jill.timm@co.washington.mn.us</a>
Torres Ray, Sen.Patricia	Minneapolis	<a href="mailto:sen.patricia.torres.ray@senate.mn">sen.patricia.torres.ray@senate.mn</a>
Vang, Yeu	St Paul	<a href="mailto:yeu.vang@spps.org">yeu.vang@spps.org</a>
Yates, Barbara (Chair)	Roseville	<a href="mailto:byates@resourcesforchildcare.org">byates@resourcesforchildcare.org</a>
Zadra, Michelle	Virginia	<a href="mailto:american_tulip@yahoo.com">american_tulip@yahoo.com</a>

## Local Assessment and Accountability Advisory Committee and Assessment Advisory Committee

<b>Date/Location:</b>	May 15, 2013 Minnesota Department of Education Conference Center A, Room 12
<b>Purpose of meeting:</b>	Local Assessment and Accountability Advisory Committee and Assessment Advisory Committee
<b>Presenters:</b>	
<b>Attended</b>	<b>LAAAC:</b> Sherri Dahl, *Delonna Darsow, Scott Fitzsimonds, Matthew Mohs, Johnna Rohmer-Hirt, *Justin Treptow
<b>Absent (*):</b>	<b>AAC:</b> *Mo Amundson, Paul Carney, *Paul Halverson, *Valerie Hooper, *Barbara Hunter, Sandra Johnson, Amy Jones, *Mary Klamm, Christopher Moore, *Aldo Sicoli, Barb Ziemke <b>MDE:</b> Jennifer Dugan, *Pat Olson, Linda Sams, *Cheryl Alcaya, George Henly

<b>Minutes and Action Items</b>	
<b>Topic</b>	<b>Notes and Action Items</b>
Welcome	1:00 p.m.
2013-2014 Testing Calendar	<ul style="list-style-type: none"> <li>Update to remove Reading OLPA</li> <li>Need 50% or more participation on the census online reading test to be in a position to provide OLPA for reading</li> </ul>
Math MCA Scores	<ul style="list-style-type: none"> <li>Communicating preliminary results <ul style="list-style-type: none"> <li>Grey area about what is covered by embargo and what isn't. MDE policy allows using preliminary results for instruction and sharing with students' parents but caution it is preliminary results and could change during posttest edit. Summarizing at a school or district level is not allowed until MDE makes results public (embargo lifted).</li> </ul> </li> </ul>
Uploading Accommodations into Pretest Edit	<ul style="list-style-type: none"> <li>Districts requesting that MDE put resources towards ability to mass upload accommodations</li> <li>Request that Precode File Pull report in Test WES show accommodation changes made after January 25 <ul style="list-style-type: none"> <li>UPDATE after meeting: MDE communicated to Minneapolis existing methods to download accommodations sent in Precode</li> </ul> </li> <li>Request for MDE to set cutoff date or provide guidance about what will put a district out of compliance for IEP to reflect accommodations</li> </ul>
AIR Operational Reports	<ul style="list-style-type: none"> <li>District requesting that operational reports provide a report saying who needs to test</li> <li>Minneapolis will provide screen shots to AIR with request</li> </ul>
Spring Administration Update	<ul style="list-style-type: none"> <li>Past and Present <ul style="list-style-type: none"> <li>Isolated reports of technology issues from start of online testing until April 15 but no systemic problems</li> <li>April 16 statewide technical difficulties were fixed before April 17</li> <li>Students testing on April 16 provided ability to review their test (suspended pause rule for next time they entered test) or restart test</li> <li>April 23 statewide technical issues. Students able to resume by April 24 with review capabilities or restart upon district request</li> <li>MDE extended testing windows by two days</li> <li>Isolated student problems but no statewide systemic issues to date</li> </ul> </li> <li>Future analysis <ul style="list-style-type: none"> <li>MDE is having HumRRO, our independent third-party vendor, do analysis</li> <li>Plan will be posted plan to MDE website once National TAC has approved</li> </ul> </li> <li>Calculations for new reading test <ul style="list-style-type: none"> <li>Conference call with USED resulted in decision to set this year as baseline and required Minnesota to close achievement gap in half by 2017</li> </ul> </li> <li>Request by district to get a list of students who experienced problems on April 16 and 23</li> <li>MDE is not able to post all media files on the website. Prioritize math and reading MCA media files for posting on MDE website</li> </ul>
Legislative Update	<ul style="list-style-type: none"> <li>H.F. 630, wording is close in both floors but not sure if budget is finalized</li> <li>Much of the language is what the workgroup recommended</li> <li>Grades 3-7 aligned to academic standards and predictive of college entrance exam</li> <li>Grade 8 aligned to academic standards and career interest survey and predictive</li> <li>Grade 10 aligned to academic standards and career interest survey and predictive</li> <li>If students do well in 8 they take college entrance exam in 11</li> <li>If students do not do well in 8 or 10 they take college placement exam prior to taking college entrance exam</li> </ul>



**Local Assessment and Accountability Advisory Committee and Assessment Advisory Committee**

	<ul style="list-style-type: none"><li>• Grade 11 college entrance exam</li><li>• The 8, 10 and college entrance exam is required for diploma and GRAD would go away</li><li>• Modified assessments will be discontinued after 2013-2014</li><li>• Alternate Assessment in grades 8 and HS can replace college exams for graduation requirement</li><li>• GRAD requirement would go away upon signing of bill</li></ul>
Future Meeting Dates	<ul style="list-style-type: none"><li>• August 21</li></ul>
Adjourn	2:00 p.m.