Driver and Vehicle Systems Oversight Committee Project Update

August 20, 2020

- VTRS Project Update

  - Project Phases

  - Response to COVID

  - Customization

  - Engagement

    - Deputy Registrars

    - Auto Dealers

  - Risk Log

  - Payment Schedule

- FastDS Update

- Questions

- Phase I

  - Replace MNLARS Title and Registration, Dealer Management, Fleet Management, Document Imaging and Permits

    - On schedule for deployment on November 16, 2020

      - Cutover will occur November 11, 2020 to November 15, 2020

- Phase II

  - Replace Prorate Functions - International Fuel Tax Agreement (IFTA) and International Registration Plan (IRP)

    - Deployment – October 2021

- Response to COVID-19 Pandemic

  - Project team transitioned to telework

    - Telework has been successful and no major issues or delays have occurred

  - Transitioned to online training model

    - Allows deputy registrars to scheduled when their staff completes training modules

    - Training modules available for new staff post rollout

  - Remote conversion verification

    - Deputy registrars completed verification of converted records

  - Remote testing

    - Deputy registrars completed remote testing of VTRS

- Customization

  - No customization to FAST core system has occurred

  - Minnesota site-specific configuration continues to occur

  - DVS business process changes continue to occur

- Engagement of Deputy Registrars

  - Project Team Members

    - Gaye Smith, Finance SME, South St. Paul

    - Colton Seisler, Title and Registration SME, Inver Grove Heights

    - Jared O'Reilly, Conversion SME, St. Paul

    - Joe Heider, Dealers and Inventory SME, Hennepin County

  - Communication

    - Weekly Project Updates

    - Bi-Weekly Webinar Updates from DVS

    - Every Three Weeks MNDRIVE Minute on Organizational Change Management (OCM)

- Engagement of Deputy Registrars

  - Testing

    - Participation from 15 deputy registrars in remote testing

  - Training

    - Transitioned to web based training modules

      - Tier 1 – Core computer based training (CBT) – Started in June

      - Tier 2 – System fundamentals – Starts on September 14th

      - Tier 3 – Job specific functionality – Starting end of September / early October

      - Tier 4 – Sandbox – Starting end of September / early October

- Engagement of Auto Dealers

  - Project Team Member

    - Aly Quinn, Dealer SME, MADA

  - Communication

    - Development of dealer communication plan

    - Every month MNDRIVE Minute with the project team

      - Third Tuesday and Thursday each month

    - Monthly dealer update

- COVID-19

  - Potential impact to the development and rollout of the project

- Surge of Work Post Stay at Home Executive Order

  - May affect deputy registrars ability to fully engage in testing and training

- Completing Test Cases

  - Ensuring deputy registrars and DVS staff complete the necessary test cases

- Dealers

  - Major project shift for requiring dealers to use MNDRIVE instead of paper documents

- Training

  - Online training model requires leadership to schedule staff to complete the training

- Scanner Deployment

  - Implementation of scanning of documents at deputy registrar offices

- Managing Work in Process (WIP)

  - Minimizing the number of transactions that need to be processed at rollout of VTRS

- Conversion

  - Data quality of the conversion of records from MNLARS to VTRS

- Real ID

  - Federal enforcement of the Real ID act has been extended to Oct. 1, 2021

- MINNCOR Replacing Manual Process

  - Replace the current manual processes with automation

- Electronic Vehicle Title and Registration (EVTR) Definitions

  - Complex business process with multiple stakeholders

- Decommissioning of MNLARS and Legacy Systems

  - MNLARS and other legacy systems need to continue to support DVS business activities until VTRS rollout

- Scope Creep

  - Potential to impact the project

MN VS Payment Schedule				
Milestone	**Estimated Invoice Date**	**Cost**	**Retainage**	**Payment**
FastVS License Fee	Aug. 23, 2019	$4,000,000	$0	$4,000,000
FastVS Software Annual Maintenance Fee	Aug. 23, 2019	$250,000	$0	$250,000
Rollout 1 (R1)				
R1 Definition Complete	Jan. 8, 2020	$4,250,000	$425,000	$3,825,000
R1 Base Configuration Complete	April 8, 2020	$3,125,000	$312,500	$2,812,500
R1 Testing Preparation Complete	May 20, 2020	$6,500,000	$650,000	$5,850,000
FastVS Software Annual Maintenance Fee	Aug. 23, 2020	$500,000	$0	$500,000
R1 System Acceptance, Product Rollout (R1 Go-Live)	Nov. 16, 2020	$7,625,000	$762,500	$6,862,500
Partial Retainage Release (per Section 4.2(b))	Upon acceptance			$1,075,000
Rollout 2 (R2)				
R2 Definition Complete	March 26, 2021	$1,500,000	$150,000	$1,350,000
R2 Base Configuration Complete	May 14, 2021	$1,125,000	$112,500	$1,012,500
R2 Testing Preparation Complete	June 15, 2021	$2,250,000	$225,000	$2,025,000
R2 System Acceptance, Product Rollout (R2 Go-Live)	Oct. 1, 2021	$2,625,000	$262,500	$2,362,500
Maintenance 8/23/2021-10/01/2021	Aug. 23, 2021	$104,000	$0	$104,000
Final Retainage Release	Upon final acceptance			$1,825,000
Total Implementation Cost		***$33,854,000***		***$33,854,000***

FastDS Update

- FastDS Update

  - Version upgrade v11 to v12 deployment on November 16, 2020

  - Response to COVID-19 Pandemic

    - Implemented virtual lobby

    - Scheduling of appointments

    - Extension of driver credentials

    - Online renewal of Class D licenses

  - Development of online Class D knowledge exams

Questions?