

Draft Work Plan for Emergency Planning Taskforce

The taskforce is required to address the following issues:

- potential emergency scenarios that could impact elections;
- current capacity and authority to address emergency situations;
- potential direct and indirect costs of an emergency that disrupts elections;
- maintaining ballot security in event of an emergency;
- continuity of operations procedures; and
- communications plans and key emergency contacts.

Meeting 1 (July 29, 2015 at 2:00 p.m.)

Agenda:

- Introductions
- Election of Chair and Vice Chair
- Overview of Taskforce Charge and Work Plan
- Presentation from NASS on National Emergency Planning Task Force
- Presentation from Office of Secretary of State regarding current law

Meetings 2 (August 19, 2015 at 2:00 p.m.)

- Review potential emergency scenarios that could impact elections
- Review of state and Governor authority to address emergency situations generally
- Examine emergency scenarios addressed by other states

Meetings 3 (September 2015)

- Examine current capacity address emergency situations
- Examine issues impacting the disability and senior communities
- Evaluate potential direct and indirect costs of an emergency that disrupts elections

Meeting 4 & 5 (October 2015)

- Overview of the need for continuity of operations procedures
- Examination of unique needs for continuity of operations procedures related to elections
- Evaluate options for maintaining ballot security in event of an emergency
- Review key emergency contacts and model communications plans

Meetings 6 (November 2015)

- Synthesis of discussions
- Discuss and adopt Task force recommendations

Meeting 7 (December 2015)

- Review and approve final report and recommendations