

## Analyst I, Legislative Coordinating Commission: Limited Term

An excellent opportunity is available in the Minnesota legislature to serve as an Analyst I with the [Legislative Coordinating Commission \(LCC\)](#), a nonpartisan office at the Minnesota Legislature. The Analyst performs research, analysis, report writing, and bill drafting to assist task forces and working groups in their work of providing oversight, developing legislation, and formulating policy recommendations.

The LCC will be filling up to four limited term positions with anticipated employment dates beginning in July 2023 through June 2024.

The position description for these unclassified, non-partisan, full-time, limited term positions is available at <https://www.lcc.leg.mn/jobs/> or call 651.296.0099 to request a copy. The recruitment range for these positions is \$73,000 to \$90,000, with an excellent benefits package. Starting salary and level will be commensurate with experience.

The positions will remain open until filled. To ensure consideration, please submit a cover letter, resume, and a brief writing example by June 15, 2023, via email to [lcc@lcc.mn.gov](mailto:lcc@lcc.mn.gov) or mail to Legislative Coordinating Commission, 600 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155. Individuals who have applied to the LCC Research Analyst I first posted on May 8, 2023 do not need to reapply to be considered for these positions.

### Minimum Qualifications

A candidate for the Analyst I position must have at least two years of research experience and a bachelor's degree.

### Desired Qualifications

Familiarity with the legislative process. A law or graduate degree.

### Why work for the LCC?

The work is interesting and challenging, providing opportunities to work on a wide variety of issues directly with legislators, House research and fiscal staff, Senate counsel and fiscal staff, and management and staff across state government. The Analyst will develop a deep understanding of multiple public policy issues such as services for an aging population, sustainable infrastructure, or youth interventions and other areas of interest by the legislature.

### Comprehensive Benefit Package

Positions in the LCC receive a **comprehensive benefits package**. The State of Minnesota offers exceptional benefits including low cost medical and dental insurance, employer paid life insurance, other optional insurance, optional pre-tax spending accounts and paid holidays. After six months of full-time services, limited term employees will start to accrue vacation and sick leave.

The LCC recognizes there are key elements that make life and work meaningful: health and wellness, financial well-being, professional development, and work/life balance. These benefits, in addition to your salary, make up your total compensation.

## **Health and Wellness**

The state encourages wellness and promotes preventive care, offering many benefits and resources to help employees and their families lead healthy, balanced lives. This includes:

- Low-cost medical, dental, and vision insurance packages, including prescription drug coverage, to fit your needs to ensure you are happy and healthy.
- Free, confidential help through the Employee Assistance Program (EAP)
- Wellness programs and resources to help you reach your wellness goals.

## **Financial Well-Being**

The state offers time off, insurance options, and more to help employees meet their financial goals. This includes:

- Basic life insurance at no cost to you. Additionally, you have the option of choosing supplemental life insurance (including spouse and child life options), short- and long-term disability, and accident insurance.
- Pre-tax benefits, including dependent day care, medical/dental spending accounts (MDEA), and parking and public transit options.

## **Professional Development**

Professional development that empowers employees to do the work they love and reach their career goals is encouraged.

## **Work/Life Balance**

The LCC believes in work/life balance through flexible work schedules when possible.

During peak periods, LCC staff may experience long work hours and deadlines requiring the ability to stay composed under pressure.

The LCC values the unique contributions that candidates with diverse experiences, knowledge, and backgrounds can bring to our work. The State of Minnesota is an equal opportunity employer. We are committed to embedding diversity, equity, inclusion, and accessibility at our workplace.

**An Equal Opportunity/ADA employer**