

IT/GIS Specialist, Legislative Coordinating Commission: Limited Term

An excellent opportunity is available in the Minnesota legislature to serve as a part-time Information Technology (IT)/Geographic Information Services (GIS) Specialist with the [Legislative Coordinating Commission \(LCC\)](#), a nonpartisan office at the Minnesota Legislature. The IT/GIS Specialist will work approximately 24 hours per week providing technical support for commission meetings, desktop support to staff, and assisting with map requests.

The LCC will be filling one limited term position with anticipated employment dates beginning in October 2023 through June 2024. The position reports to the LCC Information Systems Manager.

The position description for this unclassified, non-partisan, part-time, limited term position is available at <https://www.lcc.leg.mn/jobs/> or call 651.296.0099 to request a copy. The recruitment range for this position is \$26.40 to \$31.70 per hour. Starting salary and level will be commensurate with experience.

The position will remain open until filled. To ensure consideration, please submit a cover letter and resume by October 9, 2023, via email to lcc@lcc.mn.gov or mail to Legislative Coordinating Commission, 600 State Office Building, 100 Rev. Dr. Martin Luther King, Jr. Blvd., St. Paul, MN 55155.

Minimum Qualifications

One year minimum experience with desktop application support, including programming, database administration, web development skills, systems administration, writing and communication skills.

Associate degree in Geography, Computer Science, or related field. Three years of experience may substitute for the degree requirement.

Desired Qualifications

Bachelor's degree. Training in ArcGIS, QGIS, or other relevant GIS software. Programming skills with PHP, JavaScript, SQL, or other industry standard programming languages and understanding of HTML and CSS. System administration skills with Windows and Linux servers.

Why work for the LCC?

The work is interesting and challenging, providing opportunities to work on a wide variety of issues directly with legislators, House research and fiscal staff, Senate counsel and fiscal staff, and management and staff across state government.

Health and Wellness

The state encourages wellness, offering resources to help employees and their families lead healthy, balanced lives. This includes:

- Free, confidential help through the Employee Assistance Program (EAP)
- Wellness programs and resources to help you reach your wellness goals.

Professional Development

Professional development that empowers employees to do the work they love and reach their career goals is encouraged. This includes:

- Training and development courses
- Coaching and mentoring
- Career planning

Work/Life Balance

Work/life balance is supported through:

- The potential for flexible work schedules during the interim when the legislature is not in session
- 10 paid prorated holidays each year

The LCC values the unique contributions that candidates with diverse experiences, knowledge, and backgrounds can bring to our work. The State of Minnesota is an equal opportunity employer. We are committed to embedding diversity, equity, inclusion, and accessibility at our workplace.

An Equal Opportunity/ADA employer