



Legislative Commission on Cybersecurity

Procedure for Closed Meetings

Background

The Legislative Commission on Cyber-Security (“Commission”) was established in 2021 Minnesota Session Laws, 1st Special Session, Chapter 12, Article 2, Section 1. It is codified in Minnesota Statutes § [3.888](#).

Meetings of the Commission generally will be open to the public as provided in Minnesota Statutes § [3.055](#). The Commission may close a meeting when necessary to safeguard the state’s cybersecurity, as provided in Minnesota Statutes § [3.888, Subd. 5](#). Discussions related to the state’s cybersecurity may also be closed under Minnesota Statute § [13D.05, Subd. 3](#).

Procedure to Close a Meeting

If the Commission, by majority vote, determines it is necessary to close a meeting under Minnesota Statute § [3.888, Subd. 5](#), the chair must:

- a) When practicable, include in the public notice of the meeting the intent to close the meeting, or portion of the meeting, under Minnesota Statute § [3.888, Subd. 5](#);
- b) At the point in the public meeting when the meeting will be closed, announce for the public and for the record that the meeting is to be closed under Minnesota Statute § [3.888, Subd. 5](#); and
- c) Indicate if the Commission will reconvene in an open meeting at the conclusion of the closed meeting.

Closed Meeting Records

As provided in Minnesota Statute § [3.888, Subd. 5](#), the minutes, recordings, and documents from a closed meeting of the Commission shall be maintained by the Legislative Coordinating Commission and shall not be made available to the public until eight years after the date of the meeting.