

_____ moves to amend the proposed 2026-27 Legislative Coordinating Commission Legislative Plan for Employee Benefits and Policies as follows:

Delete the **Workplace Safety and Security** provisions on pages 6, 7, and 8 and insert:

Workplace Safety and Security

State buildings on the Capitol Complex are public and symbolic locations with inherent and unique safety and security challenges. Creating a safe and secure environment is the shared responsibility of all legislative agencies, officials, employees, visitors, and the Department of Public Safety.

Employees should familiarize themselves with building emergency response manuals and practice good situational awareness. Employees are encouraged to add the phone numbers listed below to their cell phone contacts so they are readily accessible.

Promptly report any and all concerning activities to the State Patrol/Capitol Security. ~~The House and Senate each have a Sergeant at Arms who works in collaboration with the State Patrol/Capitol Security to support a safe and secure environment; contact their offices with non-emergency questions and concerns.~~

Contact Information:

State Patrol/Capitol Security

G-27 Administration Building
651.296.2100 (24 Hour Emergency)
651.296.6741 (Non-emergency)

Saint Paul Police and Fire

911

~~House Sergeant at Arms~~

~~3rd Floor SW Centennial Office Building
651.296.1119~~

~~Senate Sergeant at Arms~~

~~G130 Minnesota Senate Building~~

33 _____ 651.296.1119

34

35 **NON-MEDICAL EMERGENCY**

36 State Patrol/Capitol Security

37 _____ G-27 Administration Building

38 _____ 651.296.2100 (24 Hour Emergency)

39 _____ 651.296.6741 (Non-emergency)

40

41 Employees are encouraged to sign up for emergency messaging available through Capitol
42 Security by registering at <https://member.everbridge.net/453003085617343/login>.

43

44 *If I am working late and would like*
45 *an escort to my car, what should I*
46 *do?*

47

48 *Call Capitol Security at*
49 *651.296.6741, and a security escort*
50 *will walk with you to your car.*

51

52 **Emergencies**

53 In the event of:

54 NON-MEDICAL EMERGENCY: Call Capitol Security at 651.296.2100

55 MEDICAL EMERGENCY: Call 911 or go to the nearest emergency facility. Also, call Capitol
56 Security at 651.296.2100. Report the injury or incident to your supervisor as soon as
57 possible.

58 **SERGEANT AT ARMS**

59 Each chamber of the legislature –the House and the Senate – has a Sergeant at Arms who
60 collaborates with the State Patrol/Capitol Security to maintain a safe and secure
61 environment in their respective spaces. In addition to assisting Capitol Security, the
62 Sergeant at Arms are responsible for upholding decorum, protocol, and admittance
63 polices, particularly during legislative sessions in the chambers or committee meetings.
64 They may escort members to the chambers for a ‘call of the house or senate.’

65 Contact their offices with non-emergency questions and concerns.

House Sergeant at Arms
658 Cedar Street
3rd Floor
St. Paul MN 55155
(651)296-4860

Senate Sergeant-at-Arms
G430 Minnesota Senate Building
(651)296-1119

INJURY THAT IS NOT AN EMERGENCY: Call the Workers' Compensation Certified Managed Care line at 651.296.6521 to report the injury, receive first aid instructions, and get a referral to a doctor (network provider) who will see you promptly. Report the injury to your supervisor, who will work with your Human Resources Office to complete a "First Report of Injury."

In certain situations, you are allowed to see a non-network provider. For further information on Workers' Compensation, contact your Human Resources Office. The Department of Labor and Industry also provides "An Employees Guide to the Minnesota Workers Compensation System," at: <http://www.dli.mn.gov/business/workers-compensation/work-comp-employee-guide-minnesotas-workers-compensation-system>

For more information on ~~House Legislative Emergency Procedures security provisions,~~ visit:

<https://www.house.mn.gov/dflpdf/ISMxxJICcEul9rRbN3tkYg.pdf>