

### **Instructions for Completing/Submitting Application in Adobe Acrobat**

We recommend that the application be opened by either using Google Chrome, Microsoft Edge or Internet Explorer (internet browsers). The application form is a fillable pdf.

Recommended steps are to:

1. Complete fillable application form.
2. Once complete, click on the download icon or save icon and save the completed application to your computer.
3. Print off the form for your signature on page 5, then send a scan of the completed application and essay questions to be received by the required deadline to [lcc@lcc.leg.mn](mailto:lcc@lcc.leg.mn) or fax to 651-297-3697 or mail to: 72 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Blvd, St. Paul, MN 55155.
4. If you are using Mozilla Firefox as your web browser, you will first need to download the application form and reopen that downloaded form to enable the fillable form features.