

Appendix A: Meeting Minutes



Seclusion Working Group

August 13th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair
Senator Coleman
Representative Sencer-Mura
Representatives Engen
Nicole Woodward
Dave Haveman
Kim Baker
Maren Christensen (*designee for F. Molas*)
Brian Rappe

Melissa Winship
Sue Abderholden
Jessica Heiser
Erin Sandsmark
Kate Hulse

Members Excused:

Jamie Harthan
Heather Halstead

1. Call to Order

Senator Seeberger convened the Working Group at 2:03 PM. A quorum was present.

2. Introductions

The Working Group members introduced themselves, the organizations they represent, and what they hope to accomplish.

3. Overview of Enabling Legislation and Open Meeting Law

Andrew George, LCC Research Analyst, gave a presentation on the Working Group's enabling legislation and the legislative open meeting law.

4. Walkthrough of Existing Statute on Restrictive Procedures

Andrew George, LCC Research Analyst, gave an overview of the existing statute on the use of restrictive procedures in schools.

5. Member Discussion

The Working Group discussed topics and presentations they would like to have over the course of the group.

6. Adjourn

There being no further business, the Working Group adjourned at 3:58 PM



Seclusion Working Group

September 17th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair
Representative Sencer-Mura
Representatives Engen
Nicole Woodward
Dave Haveman
Fatima Molas
Melissa Winship
Sue Abderholden
Jessica Heiser

Erin Sandsmark

Kate Hulse

Heather Halstead

Jamie Harthan

Members Excused:

Kim Baker

Senator Coleman

Brian Rappe

1. Call to Order

Senator Seeberger convened the Working Group at 2:04 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Rep. Sencer-Mura moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Introductions

The Working Group members absent at the previous meeting introduced themselves and the organizations they represent.

4. Presentation on Seclusion and Restrictive Procedures

Daron Korte, Assistant Commissioner for the Office of Student Support Services at the Minnesota Department of Education, gave a presentation on statewide data on the use of seclusion and other restrictive procedures.

5. Presentation on the Use of Seclusion

Audrey Allorie, Jenna French-Greff, and Cara McGlynn, with ISD 916, and Justin Hoelscher and Adrienne Turzynski, with ISD 917, gave a presentation on what the use of seclusion looks like.

6. Working Group Discussion

Working Group members discussed the content of the meeting's presentations.

7. Adjournment

There being no further business, the Working Group adjourned at 3:54 PM



Seclusion Working Group

October 8th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair
Representative Sencer-Mura
Senator Coleman
Nicole Woodward
Dave Haveman
Fatima Molas
Melissa Winship
Sue Abderholden
Jessica Heiser
Erin Sandsmark

Kate Hulse

Kim Baker

Members Excused:

Representative Engen
Heather Halstead
Jamie Harthan

1. Call to Order

Senator Seeberger convened the Working Group at 2:07 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Dave Haveman moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Presentation from Minneapolis Public Schools

Dr. Liz Keenan, Assistant Superintendent of Special Education at Minneapolis Public Schools, presented on the district's use of restrictive procedures.

4. Testimony

Molly Hoffard, Kristin Jameson, Ryan Haenze, Amelia Barrons, Sarah Lopusnik, and Barbara Finnegan testified on their experiences with the use of seclusion as staff and family of students.

5. Working Group Discussion

The Working Group discussed the presentations and testimony received at the meeting.

6. Adjournment

There being no further business, the Working Group adjourned at 3:42 PM



Seclusion Working Group

October 15th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair
Representative Sencer-Mura
Senator Coleman
Nicole Woodward
Dave Haveman
Fatima Molas
Melissa Winship
Jessica Heiser
Erin Sandsmark

Kate Hulse

Kim Baker

Members Excused:

Representative Engen
Heather Halstead
Jamie Harthan

1. Call to Order

Senator Seeberger convened the Working Group at 2:03 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Senator Coleman moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Discussion on Site Visit

The members discussed the Working Group's visit to Pankalo Education Center.

4. Ukeru presentations

Dr. Danielle Thompson, Fridley Public Schools Director of Student Support Services, and Andrea Engstrom, Dakota Ridge School Coordinator, gave presentations on the use of Ukeru as a restrictive procedure.

5. Working Group Discussion

The Working Group discussed the presentations and testimony received at the meeting.

6. Adjournment

There being no further business, the Working Group adjourned at 4:00 PM



Seclusion Working Group

November 5th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Greta Kjos

Members Excused:

Representative Engen

Representative Sencer-Mura

Heather Halstead

Kim Baker

Jamie Harthan

James Schmidtke

1. Call to Order

Senator Seeberger convened the Working Group at 2:03 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Senator Coleman moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Introduction of New Members

Greta Kjos, Director of Children's Programs for NAMI Minnesota, introduced herself to the Working Group

4. Presentations on School-linked Mental Health Services

Teresa Steinmetz, DHS Assistant Commissioner for the Behavioral Health Administration and Kristy Graume, DHS Director of State Government Relations, testified to the Working Group on DHS's work around school-linked mental health.

Dr. Mark Sander, Hennepin County Director of school Mental Health, presented on the work of Hennepin County for school-based mental health services.

5. Working Group Discussion

The Working Group discussed the presentations and testimony received at the meeting.

6. Adjournment

There being no further business, the Working Group adjourned at 3:24 PM



Seclusion Working Group

November 19th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Representative Sencer-Mura

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Kim Baker

Greta Kjos

Members Excused:

Representative Engen

Heather Halstead

Jamie Harthan

James Schmidtke

1. Call to Order

Senator Seeberger convened the Working Group at 2:06 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Nicole Woodward moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Presentations on Misuse of Seclusion

Members Jessica Heiser and Erin Sandsmark presented on misuse of seclusion in Minnesota.

Megan Arriola, MDE Legislative Policy Manager, spoke to MDE data on seclusion violations.

4. Working Group Discussion

The Working Group discussed the presentation on seclusion misuse.

5. Adjournment

There being no further business, the Working Group adjourned at 3:40 PM



Seclusion Working Group

December 10th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Representative Sencer-Mura

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Kim Baker

Greta Kjos

Members Excused:

Representative Engen

Heather Halstead

Jamie Harthan

James Schmidtke

1. Call to Order

Senator Seeberger convened the Working Group at 2:02 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Dave Haveman moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Walkthrough of Members' Proposed Recommendations

Members Nicole Woodward, Dave Haveman, Kate Hulse, Melissa Winship, Erin Sandsmark, Jessica Heiser, and Greta Kjos presented their preliminary recommendations to the Working Group.

4. Working Group Discussion

The Working Group discussed the recommendations that were introduced at the meeting.

5. Adjournment

There being no further business, the Working Group adjourned at 3:59 PM



Seclusion Working Group

December 17th, 2025, Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Representative Engen

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Kim Baker

Greta Kjos

Members Excused:

Representative Sencer-Mura

Heather Halstead

Jamie Harthan

James Schmidtke

1. Call to Order

Senator Seeberger convened the Working Group at 2:02 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Dave Haveman moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Testimony

Cullen Seeberger was invited to speak about his experiences with seclusion.

4. Walkthrough of Draft Report

Andrew George, LCC Research Analyst, presented the draft Working Group.

5. Review of categorized recommendations

The Working Group reviewed and discussed the recommendations that were introduced at the previous meeting and discussed where there were agreements and disagreements between members.

6. Adjournment

There being no further business, the Working Group adjourned at 3:59 PM



Seclusion Working Group

January 14th, 2026, Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Representative Sencer-Mura

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Kim Baker

Greta Kjos

Members Excused:

Representative Elliott Engen

Heather Halstead

Jamie Harthan

James Schmidtke

1. Call to Order

Senator Seeberger convened the Working Group at 2:05 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Dave Haveman moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Walkthrough of Amendment 007-7

Chair Seeberger presented the amendment 007-7 that was introduced in the 2025 legislative session.

4. Walkthrough of Drafted Recommendations

The Working Group reviewed and discussed recommendations with consensus that members Nicole Woodward, Kate Hulse, Erin Sandsmark, and Jessica Heiser drafted. Several edits were made with consensus from the Working Group.

Nicole Woodward moved to adopt the draft recommendations and instruct staff to make technical edits as agreed upon in the meeting. The motion passed with a voice vote.

5. Discussion on seclusion timeline

The Working Group reviewed and discussed recommendations for a timeline to end seclusion.

6. Adjournment

There being no further business, the Working Group adjourned at 3:55 PM



Seclusion Working Group

January 21st, 2026, Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Representative Sencer-Mura

Representative Elliott Engen

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Greta Kjos

Members Excused:

Heather Halstead

Jamie Harthan

James Schmidtke

Kim Baker

1. Call to Order

Senator Seeberger convened the Working Group at 3:02 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Representative Engen moved approval of the previous meeting minutes. The motion was approved by a voice vote.

3. Overview and Discussion of Chair's Recommendations

Senator Seeberger introduced the chair's recommendations for discussion.

Section B of the Chair's recommendations was edited during discussion to add: MDE will draft a separate consent form specific to the use of seclusion. MDE will develop a streamlined and easy-to-use (accessible) process for complaints relating to

seclusion/restrictive procedures; and that Minnesota Statutes 125A.0942 subd. 2 be amended to include lines 1.26 – 2.13 as set as set forth in amendment AML007-7 EXCEPT lines 1.26 and 2.4.

Chair Seeberger moved that Section B of the Chair's recommendations, as edited in discussion, be adopted as a recommendation in the final report to the legislature and requested a roll call vote. The vote results are as follows:

Ayes: Seeberger, Coleman, Engen, Haveman, Hulse, Woodward

Nays: Sencer-Mura, Heiser, Molas, Sandsmark, Kjos, Winship, Woodward

Absent: Baker, Halstead, Harthan, Schmidtke

There being 6 ayes, 6 nays, and 4 excused, the motion did not prevail.

Chair Seeberger moved that Section C of the Chair's Recommendations be adopted as a recommendation in the final report to the legislature and requested a roll call vote. The vote results are as follows:

Ayes: Seeberger, Coleman, Engen, Sencer-Mura, Haveman, Hulse, Woodward.

Nays: Heiser, Molas, Sandsmark, Kjos, Winship.

Absent: Baker, Halstead, Harthan, Schmidtke

There being 7 ayes, 5 nays, and 4 excused, the motion prevailed.

Rep. Sencer-Mura noted that she wished to change her vote to 'nay' after the roll was closed. This will be noted in the final report.

Rep. Engen moved to not reopen the roll. The motion passed by a voice vote.

Chair Seeberger moved that Section D of the Chair's recommendations be adopted as a recommendation in the final report to the legislature and requested a roll call vote. The vote results are as follows:

Ayes: Seeberger, Coleman, Engen, Haveman, Hulse, Woodward

Nays: Sencer-Mura, Heiser, Molas, Sandsmark, Kjos, Winship

Absent: Baker, Halstead, Harthan, Schmidtke

There being 6 ayes, 6 nays, and 4 excused, the motion did not prevail.

Section E of the Chair's recommendations was edited during discussion to change "restrictive procedures" to "restrictive holds" for consistency, and to consider a more applicable word than "evaluated."

Chair Seeberger moved that Section of the Chair's recommendations, as edited in discussion, be adopted as a recommendation in the final report and requested a roll call. The vote results are as follows:

Ayes: Seeberger, Coleman, Engen, Haveman, Hulse, Woodward

Nays: Sencer-Mura, Heiser, Molas, Sandsmark, Kjos, Winship

Absent: Baker, Halstead, Harthan, Schmidtke

There being 6 ayes, 6 nays, and 4 excused, the motion did not prevail.

There being no further business, the Working Group adjourned at 4:24 PM



Seclusion Working Group

January 28th, 2026, Draft Meeting Minutes

Members Present:

Senator Seeberger, Chair

Senator Coleman

Representative Sencer-Mura

Nicole Woodward

Dave Haveman

Fatima Molas

Melissa Winship

Jessica Heiser

Erin Sandsmark

Kate Hulse

Greta Kjos

Members Excused:

Representative Elliott Engen

Heather Halstead

Jamie Harthan

James Schmidtke

Kim Baker

1. Call to Order

Senator Seeberger convened the Working Group at 2:04 PM. A quorum was present.

2. Approval of Previous Meeting Minutes

Senator Coleman moved approval of the previous meeting minutes. Nicole Woodward noted changes to the roll call votes for Sections D and E of the Chair's recommendations, which incorrectly recorded her vote as 'Nay'. This was corrected, and the motion to approve the previous meeting minutes, as amended, was approved by a voice vote.

3. Chair Presentation

Chair Seeberger gave a presentation on the history of the topic of seclusion in the Minnesota Legislature.

4. Discussion and Vote on Seclusion Timeline Recommendations

Members discussed recommendations from the Minnesota Administrators for Special Education (MASE) for Section A of the Chair's recommendations relating to a timeline for the end the use of seclusion. MASE recommendations were edited to replace "MASE" with "MDE."

Chair Seeberger moved that the Working Group adopt MASE's recommendations, as edited, and requested a roll call vote. The vote results are as follows:

Ayes: Seeberger, Coleman, Haveman, Hulse, Kjos, Woodward

Nays: Sencer-Mura, Heiser, Molas, Sandsmark, Winship

Absent: Engen, Baker, Halstead, Harthan, Schmidtke

There being 6 ayes and 5 nays, and 5 absent, the motion prevailed.

5. Discussion and Vote on Final Report

Members discussed the final report, with additional small edits.

Senator Seeberger moved to approve the Seclusion Working Group's final report to the legislature, and authorized LCC staff to prepare the report and incorporate recommendations made at the meeting, and make technical changes as needed, and requested a roll call vote. The vote results are as follows:

Ayes: Seeberger, Coleman, Haveman, Hulse, Kjos, Woodward

Nays: Sencer-Mura, Heiser, Molas, Sandsmark, Winship

Absent: Engen, Baker, Halstead, Harthan, Schmidtke

There being 6 ayes and 5 nays, and 5 absent, the motion prevailed.

6. Closing Comments

Chair Seeberger offered final remarks to the Working Group.

7. Adjourn

There being no further business, the Working Group adjourned at 2:58 PM